

**Job Announcement**  
**Modesto Junior College Student Learning Outcomes Coordinator**

**Overview:** The MJC Academic Senate seeks applications for the Student Learning Outcomes (SLO) Coordinator position. The position is open to all current Modesto Junior College full-time faculty who meet the minimum qualifications necessary to teach at a California Community College.

**Release/Reassigned Time:** 40%

**Term:** August 1, 2009 to July 31, 2011

**Job Description:**

The SLO Coordinator shall —

1. Be a member of the Academic Senate Executive Board.
2. Be a member of the Curriculum Committee who oversees how student learning outcomes are developed for courses, programs, certificates, and degrees.
3. Be a member of the Accreditation and Institutional Effectiveness (AIE) Committee. This is a standing committee of the college.
4. Work with the Vice President of Instruction, the Vice President of Student Services, and the Vice President of College and Administrative Services, or their designees, on the development and implementation of student learning outcomes assessment processes throughout the college.
5. Maintain currency in the expectations of student learning outcomes assessment for accreditation and the California Community College Systems Office and provide ongoing training and support to the faculty regarding these expectations.

**Application Process:** To apply, submit a current resume and a letter of application (1-2 pages) describing your interest and how your experience fulfills the required tasks and list of desirable characteristics below. Applications materials must be submitted to Geri Wend in the MJC Academic Senate Office by Monday, March 2, no later than 1:00 p.m.

**Tasks**

1. Coordinate activities with the Academic Senate, Office of Instruction, Director of College Research and Planning and the Curriculum Committee.
2. Recommend policies and procedures to the Curriculum Committee for the development, assessment and improvement of course, program and general education level objectives and measurable outcomes.
3. Collaborate with the Office of Instruction, the Instructional Administrators Council (IAC), and the Curriculum Committee to integrate the development, assessment and improvement of program level measurable SLO's with the program review process.
4. Present information at meetings including Academic Senate, Curriculum Committee, Instructional Administrators Council and other appropriate venues.
5. Develop, schedule and promote training opportunities for assessment and measurable SLO development including on-campus workshops.
6. Provide training for staff on assessment techniques and measurable SLO development.
7. Attend local, state and national conferences related to assessment and measurable SLO development.

***(more information on the reverse side)***

8. Recommend activities and resource requests to the Academic Senate President for inclusion in the College Educational Master Plan.
9. Assist in the preparation of SLO reports for accreditation processes.

**Desirable Characteristics**

1. Demonstrated enthusiasm and commitment to the improvement of teaching and learning at Modesto Junior College.
2. Knowledge of the curriculum development process and guidelines at Modesto Junior College.
3. Knowledge of the college program review plan and associated procedures.
4. Possess skills in persuasive communication and facilitating dialogue.
5. Evidence of success in writing for college programs.
6. Knowledge of qualitative and quantitative educational research methodologies.
7. Demonstrated success in the application of Classroom Assessment Techniques.
8. Willingness to travel to state and national conferences.